



THE YORK GLAZIERS TRUST

Over 50 Years of Excellence in Stained Glass Craft and Conservation

JOB DESCRIPTION

Stained Glass Conservator

Two Year Contract

The York Glaziers Trust is seeking to recruit an academically qualified and experienced stained-glass conservator to join its team. The successful candidate will be based at the Trust's studio in the centre of York.

THE YORK GLAZIERS TRUST

Founded in 1967, the YGT is the oldest and largest of Britain's specialist stained glass conservation studios. It is a charitable trust (national charity number 233425) and its remit is:

- The conservation and protection of the historic stained glass of York Minster
- The conservation and protection of historic stained glass for clients throughout the UK
- Excellence in training and research
- Promotion of public understanding and enjoyment of stained and painted glass

Between 2011 and 2017 the Trust undertook the conservation of the Great East Window of York Minster (1405-8), the largest expanse of medieval stained glass in Britain. It is now engaged in the delivery of a twenty-year programme of conservation and protection of York Minster's stained glass as part of its partnership agreement with the Chapter of York. Current projects for external clients include the Old Library of Merton College, Oxford and the chapel of Lincoln's Inn. The Trust also undertakes creation and fabrication of new windows.

For more information about our work see: www.yorkglaziertrust.org.

REPORTING RELATIONSHIPS

The conservator will report directly to their designated team leader and through them to the senior management team, led by the Director.

PRINCIPAL TASKS

S/he will

- Carry out all areas of conservation work (including cleaning, edge-bonding, lead repair, cutting and painting of infills) as directed.
- Undertake digital documentation as required.
- Assist with all tasks associated with other glazing work, e.g. glass-cutting, glazing, cementing.

- Work on site, on scaffolding and at height, in order to undertake window removal and re-fixing of stained glass, and installation of Environmental Protective Glazing (EPG).
- When necessary, work on site away from York, which may include overnight absences (for which an overnight disruption allowance is paid).
- Expect to work on occasion in dusty, dirty, cold and wet conditions. Appropriate protective clothing will be provided.
- Have a flexible approach to working times.
- Familiarise themselves with YGT health and safety policies and take reasonable care of the health and safety of themselves and other people who may be affected by actions at work.
- Use all equipment in accordance with training and instructions, and report immediately to their manager any defects in plant, equipment or premises that could present a risk to health and safety.
- Attend training sessions as and when required.
- Provide mentoring and support to junior team members, interns and apprentices.
- Provide small-team project oversight when required to do so.
- Carry out any reasonable task that may be required by the Trust in pursuance of its business on behalf of its clients.

HOURS

The working week is a minimum of 37.5 hours per week (excluding lunch breaks). The Trust operates a system of flexible working hours, although this may be limited by client requirements when working on site.

SALARY AND BENEFITS

Salary: Up to £26,000 per annum, depending on experience.

Pension: Employer's contribution of 7 % of salary into a Stakeholder Pension Scheme (Currently The People's Pension)

CPD: An allowance of up to paid 3 days p.a. is available for approved CPD activities, subject to authorisation by the Director.

Holiday: 24 days plus 8 public holidays per annum. Staff are required to take at least 3 days of their annual leave in the days between Christmas and New Year.

PRE-EMPLOYMENT REQUIREMENTS

Applicants will be required to confirm that they are entitled to accept employment in the UK, that they are sufficiently fit to fulfil the requirements of the position and to work at height.

This job description is provided to assist the post holder to understand their principal duties. It may be amended from time to time in consultation with the post holder, by, or on behalf of, the Director of the Trust, without change to the level of responsibility appropriate to the grading of the post.

APPLICATION PROCESS

A completed application form should be submitted electronically to The Director:

info@yorkglaziertrust.org

DEADLINE FOR APPLICATIONS: Midday, 12.00pm, London time, Wednesday 30 March 2022. Applications received after the deadline will not be considered.

INTERVIEWS: Will be conducted in York on 6 and 7 April 2022 and will comprise an interview and an appropriate technical test (details will be provided ahead of time to those applicants called for interview).

PERSON SPECIFICATION

PERSONAL QUALITIES	ESSENTIAL	DESIRABLE
<p>Academic Qualifications: Normally a degree-level qualification in stained glass conservation, architectural stained glass or related conservation discipline, or relevant equivalent professional experience.</p>	√	
<p>Experience: Accomplished stained glass conservator familiar with all conservation processes (approaches to cleaning, edge-bonding, conservation ethics etc).</p> <p>Familiarity with approaches to digital recording and documentation.</p> <p>Competence in all facets of the craft, including setting out, painting, glass-cutting, glazing.</p> <p>Familiarity with environmental protective glazing installations.</p> <p>Experienced in working on site on historic buildings.</p>	√ √ √ √ √	
<p>Professional Qualifications: ICON Accredited Conservator/Restorer status (ACR)</p>		√
<p>Knowledge:</p> <ul style="list-style-type: none"> • Up to date knowledge of Health & Safety procedures, especially COSHH • Full, clean Driving License 	√	√
<p>Personal Attributes:</p> <ul style="list-style-type: none"> • Able to work as part of a team and to accept responsibility and a leadership role for a specified project • Self-motivating and able to work both independently and collaboratively • Sufficiently fit and active to fulfil the requirements of the post, which will include a capacity to work on site and at height • Satisfactory blood lead level results • Able to work extended and flexible hours on occasion • Able to work at sites outside York on occasion 	√ √ √ √ √ √	

